

Pastoral Parish Council

MINUTES of the first Parish Council Meeting of St Cuthbert and First Martyrs' parish, held on Tuesday 22nd January 2008 in St Cuthbert's Hall.

1. **Present:** Fr Philip, Yvonne Coppin (Chair), David Somerville (Vice Chair), Josephine Kennedy (Secretary), Philip Walsh (Treasurer), Patrick Geoghegan, Jean Winder, Peter King, Lizzie Hanney, James Wierzbicki, Hermie Davy, Catherine Taylor, Debbie and John Gavin, Mary Gilmartin, Tony Hanney.
 2. **Apologies:** There were no apologies.
 3. **Welcome and Introduction of Committee Members:**
Yvonne welcomed everyone and thanked them for attending. She also informed the meeting that Jenny Cryer would be attending the meeting at about 8.15.
 4. **Minutes of the last meeting:**
These were approved as a correct record.
 5. **Matters Arising / Review of Action Points**
 - a. Finance: A summary report was given to the committee for discussion. Offertory giving still needs a focus.
 - b. Youth: Brownies are now oversubscribed. Need for more leaders of all ages and gender. WYD fund raising progressing well and on target.
 - c. FM Church Hall and Kitchen: Games machine had been removed and the doors opened for easier access. Beakers had been purchased and were in use It was noted that many had chipped in the short time they had been in use. Checks to be made that the new cooker offered is an electric one. Diagrams of the Hall layout had been produced.
 6. **Correspondence Received:**
Information and a DVD had been received on the Human Fertilisation and Embryology Bill and Stem Cells.
 7. **Parish Updates**
Liz circulated a Youth update for all to read.
 8. **Parish Web site**
Parish Website: No submissions had been received for the website.
 9. **Key Dates for 2008**
To hopefully aid co-ordination in the Parish a calendar of dates was circulated to the committee and following approval copies were placed in both churches.
- Action:** Report back from the Meeting of the 28th
- Action:** David Somerville to read and produce summary for interested parties.
- Action:** Yvonne to produce a pro-forma to be distributed to the committee to stimulate website information collection.
- Action:** All to be aware of key dates in order to keep the calendar as up to date as possible.

10. The Welcome to the Parish.

The welcome was discussed at length with various suggestions:

Welcome after the Mass as well as before? Welcome signs in both churches?

Use of notice boards and laminated mass card with the ordinary of the mass printed on it.

Could the Hymn numbers be better displayed in both churches or added to the bulletin? Toilet signs to be more obvious on entry to the churches? Books for children would be better indicated and encouraged and pencils provided. Tea and coffee after mass would continue to be publicised. 'Page a day' listing deaths anniversaries weddings etc? Children's liturgy at evening masses?

A new to Parish booklet to be produced listing key personnel and Parish Organisations, Plan giving and Outreach.

'The anniversary or your baptism' cards to be sent to relevant parties.

Action: David to start collecting details for the booklet. Information could be obtained using the website pro forma and relevant information added to the website as well.

Action: Council members to feedback any thoughts at next meeting.

Action: Tony Hanney to source and send out.

11. Videoing in the Churches:

Jenny Cryer joined the meeting to discuss with Council the videoing of services following a complaint that had been received. After much discussion it was agreed that there was to be no videoing at a general mass. Baptisms could possibly be videoed if permission had been sought and given in advance so that no child would be serving at the time. Copyright of the music and readings to be considered as well as CRB checks

Action: Notice boards in both churches to contain No Smoking, Toilets available and No Videoing without prior agreement signs.

12. Any Other Business:

a. The name of the Parish was confirmed to be St Cuthbert and First Martyrs of Rome.

b. Various ideas were discussed on the ways to promote the 175 club as it was essential that all the numbers were sold. Hermie was thanked for her help in getting new members. It was agreed to leave as is for the next round and if still not sold out to look at reducing the numbers and/or different methods of payment.

c. There would be recommissioning of the Ministers of Holy Communion on the 24th May.

Action: All members to have a final drive for new members before the March draw.

13. Date, time and venue of next meeting:

Wednesday 9th April 2008, in First Martyrs' church hall 7.30.

Action: Council members to ask for agenda items from their groups for the next meeting.